



**CARRIZO GORGE
RAILWAY COMPANY**

STANDARD APPLICATION

	Job Title:	Drivers License Number	Exam #:	Results: <i>(for Personnel Department use)</i>
	Last Name	First Name	Middle Initial	Date of Birth
	Address	Number / Street / Apt. #	City	State Zip Code
	Phone Numbers (Include area code)	Day	Evening	
	List all other names that may appear on official records:		Social Security Number:	

APPLY IN PERSON
 CARRIZO GORGE RAILWAY COMPANY
 2295 Fletcher Parkway, Suite 101
 El Cajon, Ca. 92020

MAILING ADDRESS
 JOBS - CARRIZO GORGE RAILWAY CO.
 PERSONNEL DEPARTMENT
 2295 Fletcher Parkway, Suite 101
 El Cajon, Ca. 92020

AN EQUAL OPPORTUNITY EMPLOYER

IMPORTANT: If returning your application via the U.S. Postal Service, you should use "Certified Mail - Return Receipt Requested" to ensure that your application is received by the Personnel Department by 5:00 p.m. on the last date to apply. Postmarks are NOT accepted as verification of timely delivery.

<p>YES NO</p> <p><input type="checkbox"/> <input type="checkbox"/> I meet the minimum age requirement for this job.</p> <p><input type="checkbox"/> <input type="checkbox"/> I am a U.S. citizen or have the legal right to work in the U.S.</p> <p><input type="checkbox"/> <input type="checkbox"/> I am a High School graduate.</p> <p><input type="checkbox"/> <input type="checkbox"/> I possess a GED or High School equivalency.</p>	<p>YES NO</p> <p><input type="checkbox"/> <input type="checkbox"/> Are you now employed by the Carrizo Gorge Railway Company?</p> <p><input type="checkbox"/> <input type="checkbox"/> If not, have you ever been employed by the Carrizo Gorge Railway?</p> <p>If you answered YES to either question above, please provide the following information:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Current/Last position- Job Title:</td> <td></td> </tr> <tr> <td>Date(s) of employment</td> <td></td> </tr> <tr> <td>Length of time in position (years, months)</td> <td></td> </tr> <tr> <td>Department/Division</td> <td></td> </tr> </table>	Current/Last position- Job Title:		Date(s) of employment		Length of time in position (years, months)		Department/Division	
Current/Last position- Job Title:									
Date(s) of employment									
Length of time in position (years, months)									
Department/Division									

EDUCATION: In the box on the right, indicate highest grade completed: 9, 10, 11, 12 College: 1, 2, 3, 4 Post Graduate: 5, 6, 7, 8, or other (specify):

College / University / Trade School	Major	Units Completed Quarter	Units Completed Semester	Did you graduate? YES NO	Degree
				<input type="checkbox"/> <input type="checkbox"/>	
				<input type="checkbox"/> <input type="checkbox"/>	
				<input type="checkbox"/> <input type="checkbox"/>	

For Personnel Department use. Do not write below this line.

PERSONNEL DEPT: Received by: APPLICATION #: DATE / TIME:	<input type="checkbox"/> APPROVED By: Date HRS: Date <input type="checkbox"/> INACTIVE Code: By: Date <input type="checkbox"/> TEST WAIVED By: Date	<input type="checkbox"/> NQ #1 By: Date HRS: Date Sent: <input type="checkbox"/> Notice <input type="checkbox"/> Memo By: Date REASON <input type="checkbox"/> Educ: <input type="checkbox"/> Exp: <input type="checkbox"/> Other:	<input type="checkbox"/> NQ #2 By: Date HRS: Date Sent: <input type="checkbox"/> Notice <input type="checkbox"/> Memo By: Date REASON <input type="checkbox"/> Educ: <input type="checkbox"/> Exp: <input type="checkbox"/> Other:	Results Date <input type="checkbox"/> Re-evaluate <input type="checkbox"/> Will come in <input type="checkbox"/> Mail info by: <input type="checkbox"/> Call Police <input type="checkbox"/> Approved <input type="checkbox"/> Denied Other:	Comments:
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- EXPERIENCE
- 1) List all previous work experience, paid or unpaid, beginning with the most recent. If you held more than one job with an employer, list each job separately. Also, account for any periods of military service or unemployment during this time in sequence in the spaces provided. Attach additional sheets if you have additional experience related to this position.
 - 2) Be specific in listing Job Title, Employment Dates, Hours Worked, and Description of Duties. If you list more than one type of work in a job (e.g., carpentry and painting or personnel budget) write the approximate percentage of time spent doing each.
 - 3) DO NOT SUBMIT A RESUME TO THE PERSONNEL DEPARTMENT. If you are contacted for an interview, you may submit a resume to the hiring department at that time.

Job Title:		Dates Employed: From :			to
Employer's Name and Address:		Average Hours Worked per Week:			
		Duties:			
Phone:					
<input type="checkbox"/> Military Service <input type="checkbox"/> Not Employed		Supervisor's Name and Title:			
From (Mo/Dy/Yr):		to (Mo/Dy/Yr):		Reason for Leaving:	
Job Title:		Dates Employed: From :			to
Employer's Name and Address:		Average Hours Worked per Week:			
		Duties:			
Phone:					
<input type="checkbox"/> Military Service <input type="checkbox"/> Not Employed		Supervisor's Name and Title:			
From (Mo/Dy/Yr):		to (Mo/Dy/Yr):		Reason for Leaving:	
Job Title:		Dates Employed: From :			to
Employer's Name and Address:		Average Hours Worked per Week:			
		Duties:			
Phone:					
<input type="checkbox"/> Military Service <input type="checkbox"/> Not Employed		Supervisor's Name and Title:			
From (Mo/Dy/Yr):		to (Mo/Dy/Yr):		Reason for Leaving:	
Job Title:		Dates Employed: From :			to
Employer's Name and Address:		Average Hours Worked per Week:			
		Duties:			
Phone:					
<input type="checkbox"/> Military Service <input type="checkbox"/> Not Employed		Supervisor's Name and Title:			
From (Mo/Dy/Yr):		to (Mo/Dy/Yr):		Reason for Leaving:	

Recruiting source: how did you find out about this job?

Was it from the Internet?

Specify Web Address(es): _____

Was it from a source other than the Internet?

Specify : _____

Check the box if you request to be contacted before a reference check is conducted with your current employer.

I certify that all statements made in this application and the attachments thereto are true and complete to the best of my knowledge. I authorize the Carrizo Gorge Railway Company to make a complete background investigation, including my current and past employment, my personal references, my military record or any other job related inquiry, as may be necessary to arrive at a decision to employ me. I understand that I will be required to account for gaps of time in employment. I hereby release the Carrizo Gorge Railway Company and all prior employers, schools, or persons from all liability in responding to job related inquires in connection with my application. I understand that any information received during this background investigation will be confidential and that neither I, nor my representative, will have access to it. I understand that after an offer of employment has been extended, but prior to employment, I must submit a Conviction Record Form and may be required to pass a Carrizo Gorge Railway Company Medical Examination which may include a drug screen and/or completion of a medical history questionnaire and will be required to show proof of citizenship or legal right to work in the United States.

I understand that any false statements or incomplete information provided by me may be cause for rejection of my application or discharge from employment.

SIGNED: _____

DATE: _____